Emergency Exit & Egress Inspection Checklist

Date:

Inspector:

Building/Location:

Floor/Area:

Inspection Type: Monthly / Quarterly / Annual

Total Exits Inspected:

Part 1: Exit Signage & Marking

Inspection Item	OK / Fail / N/A
EXIT sign present at each exit, letters at least 6 inches high per OSHA 1910.37(b)(7)	☐ OK ☐ Fail ☐ N/A
EXIT signs continuously illuminated (internal, external, or self-luminous) with battery backup	☐ OK ☐ Fail ☐ N/A
Directional signs posted where path to exit is not immediately apparent per 1910.37(b)(4)	☐ OK ☐ Fail ☐ N/A
Doorways that could be mistaken for exits marked "Not an Exit" or with actual use per 1910.37(b)(5)	☐ OK ☐ Fail ☐ N/A
Line-of-sight to exit signs unobstructed by decorations, banners, equipment, or inventory	☐ OK ☐ Fail ☐ N/A

Part 2: Exit Doors & Hardware

Inspection Item	OK / Fail / N/A
Exit doors open freely without keys, tools, or special knowledge from inside per 1910.36(d)(1)	☐ OK ☐ Fail ☐ N/A
Doors swing outward in direction of travel for rooms with 50+ occupants or high-hazard areas	☐ OK ☐ Fail ☐ N/A
Self-closing fire doors functional and not propped open (unless alarm-connected hold-open devices)	☐ OK ☐ Fail ☐ N/A
Door hardware (hinges, panic bars, closers) in good condition and properly aligned	☐ OK ☐ Fail ☐ N/A
Exit doors not locked, chained, or secured from inside during occupied hours	☐ OK ☐ Fail ☐ N/A

Part 3: Exit Route Clearance & Condition

Inspection Item	OK / Fail / N/A
Exit routes completely free and unobstructed (no materials, equipment, or storage) per 1910.37(a)(1)	☐ OK ☐ Fail ☐ N/A
Exit route width at least 28 inches at narrowest point per 1910.36(g)(2)	☐ OK ☐ Fail ☐ N/A

Ceiling height at least 7 feet 6 inches; projections not lower than 6 feet 8 inches per 1910.36(g)(1)	☐ OK ☐ Fail ☐ N/A
Floor surfaces in good repair (no holes, loose tiles, wet/slippery areas, trip hazards)	☐ OK ☐ Fail ☐ N/A
Continuous uninterrupted path from occupied areas to exit discharge; no dead-end violations	☐ OK ☐ Fail ☐ N/A
At least two exit routes available and located as far apart as practical per 1910.36(b)(2)	☐ OK ☐ Fail ☐ N/A

Part 4: Exit Lighting & Alarm Systems

Inspection Item	OK / Fail / N/A
Exit routes adequately lighted (min. 1 footcandle) per 1910.37(b)(1); no dark areas	☐ OK ☐ Fail ☐ N/A
Emergency lighting activates on power failure and provides adequate illumination	☐ OK ☐ Fail ☐ N/A
Stairwell lighting adequate at all landings and treads	☐ OK ☐ Fail ☐ N/A
Employee alarm system operable with distinctive signal per 1910.37(e) and 1910.165	☐ OK ☐ Fail ☐ N/A

⚠ **WARNING:** If any exit door is locked, blocked, or inoperable during occupied hours, correct immediately. Blocked or locked exits are life safety hazards that can result in fatalities during emergencies.

Deficiency Log

#	Deficiency Description	Corrective Action	Target Date
1			
2			
3			
4			
5			

Inspector Signature Date

Facility Manager Signature Date