Spill Kit Inspection Checklist

Contents Inventory and Condition Check per OSHA / EPA SPCC Requirements

Date: _____

Inspector: _____

Kit Location / ID: _____

Kit Type: Oil-Only / Universal / HazMat / Chemical

Inspection Type: Monthly / Post-Use / Quarterly

Associated SPCC Plan: Yes / No / N/A

Part 1: Absorbent Materials & Supplies

Inspection Item	What to Check	OK	Fail	N/A
Absorbent pads	Adequate quantity per contents list. Clean, dry, unused. Correct type for area hazards (oil-only/universal/hazmat). Not deteriorated.			
Absorbent socks and booms	Present in specified quantity. Not saturated or previously used. Length adequate. Fill evenly distributed. Correct type for area.			
Loose absorbent	Granular absorbent present. Material dry and free-flowing. Container intact. Correct type. Scoop available.			
Disposal bags	Heavy-duty bags in adequate quantity. Large enough for used materials. Not torn or degraded. Closure devices available.			
Overpack drum (if included)	Present and in good condition. Lid functional. Capacity appropriate. No damage. UN/DOT rated if required. Bung wrench available.			

Part 2: Personal Protective Equipment

Inspection Item	What to Check	OK	Fail	N/A
Gloves	Chemical-resistant gloves present. Multiple pairs. In packaging or stored clean. No tears. Size range adequate. Compatible with area chemicals.			
Eye and face protection	Safety goggles or splash glasses present. Clean and unscratched. Face shield if corrosives present. Lenses not degraded.			
Protective clothing	Splash apron or coveralls present (if required). In packaging or clean. No tears or damage. Appropriate chemical resistance.			
Respiratory protection	Dust mask or respirator present (if required). Correct cartridge type. Within shelf life. Clean and stored properly.			

Part 3: Kit Condition, Location & Documentation

Inspection Item	What to Check	OK	Fail	N/A

Kit container condition	Container in good condition. Lid functional and weather-resistant. No water/pest contamination. Contents list posted. Labeled SPILL KIT.			
Accessibility	Easily accessible without moving equipment. Near most likely spill source. No obstructions. Within 200 ft of hazard area.			
Signage and identification	Location marked with visible signage. Sign identifies kit type. Emergency contacts posted. Response procedures in kit. On facility maps.			
Contents inventory	Contents match posted list. All items present in specified quantities. No missing or substituted items. Appropriate for area hazards.			
Training documentation	Area employees trained in spill response. Training covers location, contents, PPE, notification. Records current. Reportable thresholds known.			
Drain protection	Drain covers/plugs present where floor drains exist. Covers sized to fit. Storm drains identified nearby. Booms available for drain protection.			

Restock any spill kit immediately after use. Document all spill kit usage including date, spill type, materials used, and restocking actions. Spills of reportable quantities must be reported to OSHA, EPA, and/or state agencies as required. An empty or incomplete spill kit provides no protection.

Deficiencies Found

Item #	Deficiency Description	Priority	Corrective Action

Inspector: _____ Date: _____ Signature: _____

Environmental / Safety Manager: _____ Date: _____
Signature: _____